

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
November 8, 2017
LCS Library – 6:00 PM

Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Gary Nicholson, President
Lynn Reichert
Sherri Wilson, District Clerk

Terry Countryman
Scott Rickett

MEMBERS EXCUSED:

Deanna Lothrop, Vice President
Kathy Dyer
Ray McIntosh

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

OTHERS PRESENT:

Eleanor VanNess; Laurie Podvin; Jordan Thomas; Deborah Wilkinson; Michele Bariteau, and Dina Jareo

PRESENTATIONS:

- **Bowers & Company CPAs, PLLC 2016-17 Audit Report** - Ms. Laurie Podvin and Mr. Jordan Thomas reviewed the key points of the 2016-17 Independent Audit Report for Lyme Central School. In conclusion, Ms. Podvin found the district to have a very clean audit. Noting an emphasis on the management of the District's Reserve Funds, keeping the funds strong and well maintained.
- **Lyme Lego League** – Mrs. Margaret Brennen and the Lyme Lego League Team gave a demonstration on the program and the Lego Robot they have constructed and programed. The team will be competing at Clarkson University on Dec. 2, 2017.
- **School Building and Bus Camera Systems** – Mr. Barry Davis, Mrs. Dina Jareo, and Superintendent Morrison gave a demonstration on the use of security cameras on the premises and in the buses. Views were shown from building and bus cameras to show the technology of the cameras and the various ways in which the cameras can be used to ensure student and staff safety.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Terry Countryman, and seconded by Lynn Reichert - Motion is approved 4 – 0.

1. Approval of Minutes:

- October 18, 2017 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- None at this time

3. Conferences and Workshops:

- Nov. 8, 2017: School Messenger User Group, Margaret Stevens – MORIC webinar – 9:00 AM – 1:00 PM
- Nov. 30, Dec. 1-2, 2017: NYSSMA 82nd Annual Winter Conference, Jennifer Haynes – Rochester, NY
- Dec. 1, 2017: NYSED Tech Survey Workshop, Michael Gebo – JL BOCES – 9:00 AM – 12:00 PM
- MLP Conference Requests:
 - 10/6/17: Fit Kids, Fit Future, David Baker – Carthage CSD – 4 hours
 - 10/6/17: Jeff-Lewis Assoc. of Counseling & Development, Alanna Piroli – JCC Learning Center – 12:00-3:00 PM
 - 10/13/17: JLACD Officers Planning Meeting, Alanna Piroli – Indian River CSD – 1:30-3:30 PM
 - 10/25/17: String Refresher Workshop, Michele Bariteau – JL BOCES – 4 hours
 - 10/25/17: Be N-Spired, Adrienne Teachout – JL BOCES – 4 hours
 - 10/27/17: JCC Edge Teacher Professional Development Day, Lydia Doolittle – JCC – 6 hours
 - 10/27/17: JCC Edge Teacher Professional Development Day, Stasse Perkins – JCC – 6 hours
 - 11/3/17: Online Session I Successful Teaching for Acceptance of Responsibility, Alanna Piroli

4. **Approval of Financial Reports:** MONTH DATE (June, 2015) of REPORTS
 - School Business Report – (Verbal)
 - Treasurer’s Report, September 2017
 - General Fund Warrant #8
 - Supplemental Fund Warrant #7
 - School Lunch Fund Warrant #5
 - Federal Fund Warrant #6
 - 2016-2017 Audit Report, Bowers & Company, Laurie Podvin
 - 2017 Tax Collector’s Report

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:**

- Eleanor VanNess, commented in regard to the great soccer season for the Varsity Boys’ Soccer Team
- Michele Bariteau, commented in regard to the wonderful attendance at the JLCMTA Bi-County concert held at Thousand Island CSD. Ms. Bariteau stated there were two athletes who made the comment to her that the concert was “great fun”.
- Terry Countryman, commented in regard to the phenomenal job done by the students at the JLCMTA Bi-County concert

2. **Ongoing Agenda Items:**

- Further information regarding Policy #5660, School Food Service and Meal Charge Policy: Superintendent Morrison reported that she continues to work with Mrs. Crouse on the language for the policy. Revisions have been forwarded to Policy Coordinator at Maddison Oneida BOCES for drafting.

3. **Board Information:**

- **October 2017:** School Tools Parent Portal – Information regarding usage of the parent portal by district parents. Information provided by Mrs. Peggy Stevens.
- **November 29, 2017, Invitation:** JLSBA Dessert Workshop, Effective Social Media Communication for Schools – JL BOCES Conference Rooms A & B – 6:00 PM

4. **Board Information, LCS Events:**

- **Oct. 18 & 20, 2017:** Gr. 9-12 Boys’ Basketball Open Gym, Leo Wilson – LCS Gym – 7:00-8:30 PM
- **Oct. 23-Nov. 7, 2017:** Fundraiser Class of 2023, Ann Marie Hyde – Wreath Sales – Delivery on 11/19/17
- **Oct. 29-Nov. 9, 2017:** Fundraiser Class of 2020, Beth Faulkham/Brent Goodhart – LCS Clothing Sales
- **Oct. 27, 2017:** Gouverneur Choral Visit Day, Jennifer Haynes – LCS Stage – 9:00 AM – 1:00 PM
- **Oct. 30-Nov.17, 2017:** Fundraiser Class of 2021, Katie and Stasse Perkins – Gertrude Hawks Holiday Candy Sales – LCS
- **Oct. 30, 2017:** Pep Rally, Christine Rickett – Varsity Boys’ Soccer Team – LCS Gym – 2:15 – 2:50 PM
- **Nov. 1, 2017:** SRP Negotiation Committee meeting, Peg Stevens – Conference Rm. 107 – 8:30 – 10:00 AM
- **Nov. 7, 2017:** JCC Instant Admit Day, Alanna Piroli – Computer Lab – 11:57-12:40 PM
- **Nov. 9, 2017:** Pre-K Class handwashing lesson with JCC nursing students, Irene Sullivan – Pre-K classroom – 11:00 AM – 1:00 PM
- **Nov. 13-14, 2017:** NHS Practice, Beth Faulkham/Adrienne Teachout – LCS Gym – 3:00-4:00 PM
- **Nov. 15, 2017:** Kindergarten Thanksgiving Family Dinner, Bridgette Stumpf – LCS Gym – 10:40 – 11:10 AM
- **Nov. 16, 2017:** Fundraiser Class of 2020, Beth Faulkham/Brent Goodhart – LCS Clothing Sale – 1:00 – 8:00 PM
- **Nov. 16-Dec. 11, 2017:** Fundraiser Class of 2022, Eric Heath/Dan Lawson – Wise Guys Card Sale – LCS
- **Nov. 17, 2017:** Field Trip, Jennifer Haynes – Area All State rehearsal – Indian River CSD – 8:00 AM – 3:00 PM
- **Nov. 18, 2017:** Field Trip, Jennifer Haynes – Area All State rehearsal /concert– Indian River CSD – 8:00 AM – 4:00 PM, concert @ 2:00 PM
- **Dec. 1, 2017:** Gr. 2 Field Trip, Sarah McClusky/Christina Trottier – Victorian Christmas, Sackets Harbor – 9:00 AM-12:00 pm
- **Dec. 1, 2017:** Gr. 5 Field Trip, Tammy Ditch – Angel Tree Shopping, Watertown – 8:45 AM – 2:20 PM
- **Dec. 19, 2017:** Gr. 10 Pre-ACT Exams, Alanna Piroli – Health Rm. – 8:30 – 11:30 AM

5. **Board Discussion:**

Discussion regarding Board of Education’s input on policy inclusion items associated with Grief Response Plan.

6. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the adoption of the following policies, as recommended by Madison-Oneida BOCES policy coordinator. With the exception of policy #5660, adoption of this policy to be tabled pending further draft revisions.

- #2100 – Powers and Duties of the Board

- #2101 – Annual Organizational Meeting
- #2102 – Duties of the District Clerk
- #2103 – Duties of District Treasurer
- #2104 – Duties of Tax Collector
- #2105 – Duties of Classroom Activities Funds Central Treasurer (with policy title change to: Duties of the Extra Curricular Comptroller)
- #2106 – Duties of the School Attorney
- #2107 – Duties of the School Physician/Nurse Practitioner

Note: At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

TABLED

- #5660 – School Food Service and Meal Charge Policy (NYSED required policy)

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 4 - 0.

7. Board Action: NO ACTION, request withdrawn

Request to approve the Section III Combining Contract between Lyme Central School and Immaculate Heart Central School allowing one (1) Lyme student to participate in sporting events with the Varsity Boys' IHC Ice Hockey Team, at all levels of competition for the 2017-18 school year.

8. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 4 - 0.

ADMINISTRATIVE REPORTS:

- Principal Report
- Director of Pupil Services Report
- Superintendent Report
- School Health Report
- Transportation Report

CORRESPONDENCE AND COMMUNICATIONS

- 9. Correspondence Log: Sent/Received following meeting on, Oct. 18, 2017
- 10. Calendar of Events: November 2017

RECOMMENDATIONS AND ACTION

11. Board Action:

Personnel Changes as listed:

- **Add one (1) 2017-18 Modified Girls' Basketball Coach**
- **Add one (1) 2017-18 Cheerleading Coach**
- **Add twelve (12) 2017-18 Basketball Game Assistants and/or Chaperones**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Scott Rickett, and seconded by Lynn Reichert
Motion is approved 4 - 0.

- (A) Retirements: None at this time
- (B) Resignations as listed: None at this time
- (C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Eleanor VanNess	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
Tammy McIntosh	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
Kathy Bellinger	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
Jon LaFontaine	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
Mark Wilson	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017

Richard Wallace	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
Ryan Crossman	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
James Morrow	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
Dallas Crossman	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
Cheryl Wilson	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
Leo Wilson	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017
Sherri Wilson	2017-18 Basketball Game Asst.	\$17 per game	N/A	November 9, 2017

(D) PAID Coaching Appointments as listed:

Name	Winter 2017 Sports	Coaching Certification
James Morrow	Modified Girls' Basketball Coach	Temporary 1 st - 4 th Renewal
Jennalee Price	Cheerleading Coach	Temporary 1 st - 4 th Renewal

Coaches possess the following [as mandated by NYSED:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

12. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **James Morrow – 2017-18 Modified Girls' Basketball Coach**
- **Jennalee Price – 2017-18 Cheerleading Coach**
- **Eleanor VanNess – 2017-18 Basketball Game Assistant**
- **Tammy McIntosh - 2017-18 Basketball Game Assistant**
- **Kathy Bellinger - 2017-18 Basketball Game Assistant**
- **Jon LaFontaine - 2017-18 Basketball Game Assistant**
- **Mark Wilson - 2017-18 Basketball Game Assistant**
- **Richard Wallace - 2017-18 Basketball Game Assistant**
- **Ryan Crossman - 2017-18 Basketball Game Assistant**
- **James Morrow - 2017-18 Basketball Game Assistant**
- **Dallas Crossman - 2017-18 Basketball Game Assistant**
- **Cheryl Wilson - 2017-18 Basketball Game Assistant**
- **Leo Wilson - 2017-18 Basketball Game Assistant**
- **Sherri Wilson - 2017-18 Basketball Game Assistant**

Motion for approval by Scott Rickett, seconded by Terry Countryman, with motion approved 4 - 0.

ITEMS FOR NEXT MEETING – December 13, 2017

- Further review of revisions if available, and/or adoption of Policy #5660
- Information regarding school closure policy and cancelation/reschedule of Board Meetings
- SRP Negotiations

EXECUTIVE SESSION: There was no Executive Session held

Motion for Adjournment: There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion was made by Lynn Reichert, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 4 – 0. Time adjourned, 7:50 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, November 8, 2017
- All minutes are unofficial until approved by the Board of Education